



KARNATAKA VIKAS GRAMEENA BANK

HEAD OFFICE DHARWAD – 580 008

STATIONERY AND RECORD CELL

Ref No: ON02/KVGB/SRC/16-17

Date: 03.05.2017

Dear Sir,

Sub: Enquiry for supply of Books/ stationery / printing form.

We invite Quotation FROM OUR EMPANELLED PRINTERS/SUPPLIERS/VENDORS ONLY for supplying the following /Books/Stationery / Printing forms to our Office. The particulars are given below.

TERMS AND CONDITONS:

- 1 Your Quotation should include all taxes, packing, forwarding charges & transportation. Without such confirmation quotation will be rejected.
- 2 The Brand Name / Specification / Quality/paper quality/paper size/No of leaves per pad shall confirm to the specifications as mentioned in our enquiry. All the particulars should be clearly mentioned in your quotation. Without such information the Quotation will be rejected.
- 3 **Delivery shall be given at FIRST FLOOR OF our Office at Dharwad at your cost.**
- 4 In case the order is placed it shall be executed completely within 15 days from the date of order. Failing to which, the order will be cancelled without any notice.
- 5 In case the order is placed, you have to abide by all terms and conditions of the order.
- 6 The Bank reserves the right to reject any Quotation at its discretion even though the rate quoted is lowest. The Bank also reserves the right to modify the terms by negotiation.
- 7 Since the quality is the main condition, supplying wrong sample / inaccurate samples will disqualify the Quotation.
- 8 Failure to supply the goods in the stipulated period and / or supply of goods not confirming to the required quality / specification / printing / Brand found defective etc., in any manner will amounts to rejection of goods and cancellation of order. If any loss incurred to Bank by such action of supplier / printer that will be recovered by them.
- 9 Failure to supply the goods in the stipulated period and / or supply of goods not confirming to the required quality / specification / printing / Brand found defective etc., in any manner will amounts to rejection of goods and cancellation of order. If any loss incurred to Bank by such action of supplier / printer that will be recovered by them.
- 10 Payment will be made only after verification of all the goods supplied and acceptance of Quality, Quantity, and Specification etc. Sufficient time will be taken for such verification.
- 11 Printing matter, quality of paper- going to be used shall be got approved by us.
- 12 Payment subject to completion of above conditions satisfactorily, after deducting eligible amount of T D S
- 13 **Sealed envelope should be super scribed with “ QUOTATION FOR THE SUPPLY OF BOOKS/FORMS/STATIONERY” AND addressed to “CHAIRMAN, STATIONERY DIVISION,KARNATAKA VIKAS GRAMEENA BANK,HEAD OFFICE, P B NO-111 ,BELAGAVI ROAD,DHARWAD-580008 ,KARNATAKA.**
- 14 **Quotation shall reach us ON or Before- 11.05.2017, 5pm.**

If any clarification is required / samples or specimen is required, you may visit our Office and verify the same

GENERAL MANAGER

(KARNATAKA VIKAS GRAMEENA BANK,H O,Dharwad)

ITEM CODE	PARTICULARS OF ITEM	QUANTITY	PACKING
KG-2D	KYC FORM PAPER: 21.3 KG WCPM CREAM WOVE DOUBLE DEMY SIZE: 1/4 TH SINGLE DEMY PAGES-2 PRINTING:ON ALL 2 PAGES DIFFERENT MATTER	2500 PADS OF 100 LEAVES EACH	A PAD OF 100 LEAVES WITH CENTER FOLDING. TO BE BUNDLED WITH GOOD QUALITY TWINE ACROSS BOTH SIDE + TYPE.
KG-3	TERM DEPOSIT OPENING FORMS PAPER: 10.4 KG WCPM LEDGER (WITH WATER MARK AND COMPANY LOGO) SIZE: ½ FC (1/4 TH DFC) PRINTING ON BOTH SIDE	500 PADS OF 100 LEAVES EACH	A PAD OF 100 LEAVES EACH WITH 32 KG MYSORE BROWN PAPER COVER ON BOTH SIDES TO BE PASTED WITH GOOD QUALITY FAVICOL
KG-14	NIRANTARA DEPOSIT REFUND APPLICATION: PAPER: 8.6 KG WCPM CREAM WOVE SIZE: 1/8 TH FC (1/16 TH DFC) PRINTING ON ONE SIDE	1000 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES EACH TO BE PASTED WITH GOOD QUALITY FEVICOL
KG-46	MANAGER CERTIFICATE PAPER: 8.6 KG WCPM CREAM WOVE SIZE: 1/2 FC(1/4 TH DFC) 8 SHEETS (16 PAGES) NOTE-4 FC SHEETS SHOULD BE USED FOR PRINTING. PRINTING: ON ALL 16 PAGES. FC SHEETS SHOULD BE FOLDED AT CENTRE AND PINNED AT 2 PLACES	150 BUNDLES OF 25 SETS EACH	A BUNDLE OF 25 SETS EACH TO BE TIED WITH GOOD QUALITY TWINE ACROSS BOTH SIDE "+"
KG-64	RTGS/NEFT APPLICATION SIZE: DEMY 1/6 TH LAMBI PAGES : ONE PAPER: 7.7 KG CREAMWOVE WCPM PRINTING:ONE SIDE BLACK INK BINDING: GUMMED PADS (WITHOUT BROWN PAPER COVE) 50 SHEETS EACH PAD, ONE SIDE PERFORATION.	4000 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES TO BE PESTED WITH GOOD QUALITY OF FEVICAL
KA 20A	ANNEXURE TO KCC RATE OF INTEREST UNDERTAKING PAPER: 8.6 KG WCPM CREAM WOVE PRINTING : ON ONE SIDE SIZE: ½ FC (1/4 TH DFC)	1000 PADS OF 50 FORMS EACH	A PAD OF 50 LEAVES EACH TO BE PASTED WITH GOOD QUALITY FEVICOL
KA-20R	AGREEMENT FOR AGRICULTURAL ADVANCES: PAPER: 10.4 KG WCPM LEDGER (WITH WATER MARK AND COMPANY LOGO) SIZE: ½ FC-8 PAGES PASTING: BOTH FC SHEET SHOULD BE FOLDED AT THE CENTRE AND PASTED	500 PADS OF 50 SETS EACH	BUNDLED IN 50 FORMS TO BE TIED WITH A TWINE ACROSS BOTH SIDE (+)
KA-21R	DEED OF GUARANTEE FOR AGRI. LOANS TO BE EXECUTED BY SURETIES PAPER: 10.4 KG WCPM LEDGER (WITH WATER MARK AND COMPANY LOGO)	500 PADS OF 50 FORMS EACH	BUNDLED IN 50 FORMS TO BE TIED WITH A TWINE ACROSS BOTH SIDE (+)

	<p>SIZE: ½ FC-4 PAGES (FC SIZE PAPER SHOULD BE USED FOR PRINTING AND TO BE FOLDED AT THE CENTRE) PRINTING: DIFFERENT MATTER ON BOTH SIDES OF FC SHEET</p>		
KA 32	<p>APPLICATION CUM DPN FOR JL/JL ODD: PAPER: 10.4 KG WCPM LEDGER (WITH WATER MARK AND COMPANY LOGO) SIZE: 1/2ND FC (1/4TH DFC) PRINTING: DIFFERENT MATTER ON BOTH SIDES.</p>	1000 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES EACH TO BE PASTED WITH GOOD QUALITY FEVICOL
KA-33	<p>STAMPED RECEIPT FOR ALL TYPE OF ADVANCES EXCEPT JL/LD PAPER:10.4 KG WCPM LEDGER (WITH WATER MARK AND COMPANY LOGO) SIZE: 1/4TH FC (1/8TH DFC) PRINTING: ON ONE SIDE</p>	1000 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES EACH TO BE PASTED WITH GOOD QUALITY FEVICOL
KA-52R	<p>CROP LOAN RENEWAL APPLICATION: PAPER: 8.6 KG WCPM CREAM WOVE SIZE: 1/2FC (1/4TH DFC) PRINTING: ON BOTH SIDES</p>	1000 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES EACH TO BE PASTED WITH GOOD QUALITY FEVICOL
KA-54	<p>PROCESS NOTE FOR AGRI.LOANS OF ABOVE Rs.1 LAKH PAPER: 8.6 KG WCPM CREAM WOVE SIZE: 1/2 FC (1/4TH DFC) PRINTING ON BOTH SIDE DIFFERENT MATTER.</p>	500 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES EACH TO BE PASTED WITH GOOD QUALITY FEVICOL.
KA-102	<p>ORDINARY NOTICE FOR JL AUCTION PAPER: 6 KG AMARAVATI SUPER SIZE:1/4TH DEMY FORM: POSTAL INLAND LETTER FORM BY DIE CUTTING PRINTING: ON BOTH SIDE DIFFERENT MATTER</p>	600 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES TO BE PADDED WITH GOOD QUALITY FEVICOL
KA-107	<p>LOAN SANCTION LETTER PAPER: 7.2 KG WCPM CREAMWOVE SIZE: ¼ DEMY PRINTING: ONE SIDE</p>	600 PADS OF 100 LEAVES EACH	A PAD OF 100 LEAVES EACH TO BE PESTED WITH GOOD QUALITY FEVICAL
B-27	<p>SINGLE LOCK BOOK PAPER: 8.6 KG WCPM CREAM WOVE SIZE: 1/4TH FC PRINTING-BOTH SIDE WITH PAGE NUMBERS BOOK: A BOOK OF 350 PAGES (175 SHEETS)</p>	100 BOOKS	BINDING: ½ REXINE BINDING WITH 2 LB JK STRAW BOARD SUPPORT ON BOTH SIDE WITH DECENT MARBLE PAPER
B-28	<p>CASH SCROLL PAPER:1/2FC (1/4TH DFC) PRINTING: BOTH SIDE WITH PAGE NUMBERS- AS PER SAMPLE PAPER: 8.6 KG WCPM CREAM WOVE BOOK- A BOOK OF 600 PAGES (300 SHEETS) BINDING:B ½ REXINE BINDING WITH 2 LB JK</p>	200 BOOKS	A BOOK OF 600 PAGES (150 SHEETS)

	STRAW BOARD ON BOTH SIDE WITH DESCENT MARBLE PAPER PASTING		
G-5A	PASS BOOK FOR CBS BRANCHES PAPER:80 GSM MAPLITHO PAPER WITH 12 SHEETS (24 PAGES) SINGLE COLOUR PRINTING FOR INSIDE PAGES AND 4 COVER PAGES USING 230 GSM ART PAPER SAMPLE ENCLOSED ONLY FOR SIZE,MATTER, STITCHING ONLY AND NOT FOR PAPER QUALITY	1,00,000 Nos	KEEP 100 PASSS BOOKS IN ONE BUNDLE COVERED IN POLYTHENS WRAPPER AND SUCH 10 BUNDLES MAY BE KEPT IN ONE BOX.
G-22	ENCUMBERANCE APPLICATION PAPER: 8.6KG WCPM CREAM WOVE SIZE:1/4 TH FC(1/8 TH DFC) PRINTING:ON ONE SIDE	500 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES TO BE PASTED WITH GOOD QUALITY FEVICOL
G-30	VOUCHER COVER SETS MATERIAL: 400 GSM WATER PROOF BOARD SIZE: 13X19 CMS PRINTING: -A SET OF 1+1 (ONE SHALL BE PRINTED & OTHER TO BE KEPT BLANK)	1000 SET S OF 100 PRINTED & 100 BLANK SHEETS	A SET CONTAINING 200 CARDS (100 PRINTED CARDS+ 100 BLANK CARDS) EACH SET SHOULD BE WITH STRONG PLASTIC SUTALI + TYPE. CARE SHALL BE TAKEN IN TRANASPORTATION REGARDING DAMAGE OF MATERIAL
G-41	PL/SL APPLICATION FORMS PAPER:8.6 KG WCPM CREAMWOVE SIZE:1/2 FC (1/4 DFC) PRINTING: BOTH SIDE DIFFERENT MATTER	1000 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES EACH TO BE PASTED WITH GOOD QUALITY FEVICOL
S-2	DR IBA BOOK PAPER: 6 KG AMARAVATHIM SUPER WOVE IN TWO COLOUR ORIGINAL –PINK DUPLICATE-WHITE SIZE:1/12 TH DEMY PRINTING:ONE SIDE PERFORATION-ORIGINAL SHALL BE PERFORATED AT ONE PLACE NUMBERING-EACH LEAF AND ITS DUPLICATE SHALL BE NUMBERED SERIALY.BOOK NO SERIAL NUMBER FROM AND TO SHALL BE PRINTED ON COVER PAGE. NOTE-ANY MISTAKE IN PRINTING/NUMBERING WILL BE REJECTED	100 BOOK OF 50 DUPLICATES	A BOOK OF 50 DUPLICATE(50+50) WITH 10 KG YELLOW CARD SHEET & 1 LB JKJ BOARD SUPPORT COVER PAGE SHALL ALSO BE PRINTED WITH BRGINING &ENDING NO&BOOK NO
S-3	WITHDRAWAL PADS Paper-54 OR 55 GSM WCPM CREAM WOVE REEL PAPER SIZE-20.5 CMSX8CMS PRINTING- BOTH SIDE IN RED COLOR NUMBERING-EACH LEAF SHALL BE NUMBERED SERIALY STARTING AND ENDING NUMBER SHALL ALSO BE PRINTED ON COVER PAGE PERFORATION-EACH LEAF SHALL BE PERFORATED VERTICALLY	25000 PADS OF 100 LEAVES EACH	A PAD OF 100 LEAVES EACH WITH BROWN COVER PAGE ON BOTH SIDE AND STARTING AND ENDING SERRIAL NUMBER SHALL BE PRINTED ON THE COVER PAGE

ST-30	COMPUTER PAPERS PAPER: 60 GSM ANDHRA SIZE: 15 X 12 INCHES-1 PART (132 COL.) SINGLE PART NOTE- V P NOT NEEDED PRINTING: OUR BANK NAME LOGO SHALL BE PRINTED IN BLUE COLOUR AT THE LEFT TOP SIDE OF PAPER ON EACH PAGE	200 BOXES	A BOX CONTAINING 3000 SHEETS SHOULD BE SUPPLIED IN A 5 PLY CORRUGATED BOX STRIPED ON 4 SIDES
ST-36	SMALL SIZE RIBBON CARTRIDGE GOOD QUALITY TO SUIT HAND HELD MACHINE ANALOGICS MODEL A.1.100 (Compatible to EPSON ERC-09/22/40	500 NUMBERS	TO BE KEPT IN BOX (ONE EACH) AND AGAIN IN BOXES (ORDER WILL BE PLACED IN STAGES. IE BY MONTHLY.
ST-38	ND THERMAL ROLL TO SUIT ANALOGICS MODEL A.1.100 (Compatible to EPSON ERC-09/22/40 PAPER: 50 GSM, (57mmX15mts)	50000 NUMBERS	250 NOS TO BE KEPT IN A SECURED 5 PLY CORRUGATED BOXES STRAPPED ON 4 SIDES
HO-51	XEROX PAPERS PAPER: J K EASY COPIER (GREEN COVER PACKING) SIZE: A-4	150 REAMS	A REEM OF 500 SHEETS WITH COMPANY PACKING
HO-87	HD PPE PARCEL CLOTH(ROLL) BREADTH-47 INCHES	200 kg	MAY BE SUPPLIED IN 04 ROLLS ,EACH ROLL WEIGHING APPROXIMATELY 50 kgs.
	SERVICE REQUEST FORM SIZE: 1/4 TH SINGLE DEMY PAGES-2 PAPER: 7.2 KG WCPM CREAM WOVE PRINTING: BOTH SIDE DIFFERENT MATTER PERFORATION: AT ONE PLACE BINDING: EACH PAD 50 COPIES GUMMED	650 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES TO BE PESTED WITH GOOD QUALITY FEVICAL
	STOP PAYMENT REQUEST SIZE: 1/5 TH SINGLE DEMY PAGES-1 PAPER: 7.2 KG WCPM CREAM WOVE PRINTING: ONE SIDE PERFORATION: AT ONE PLACE BINDING: EACH PAD 50 COPIES GUMMED PADS	650 PADS OF 50 LEAVES EACH	A PAD OF 50 LEAVES TO BE PESTED WITH GOOD QUALITY FEVICAL