STATIONERY & RECORDS DIVISION

Ref No: KVGB/SRC/PBG/11/2024-25 Date: 11/06/2024

TO ALL ELIGIBLE PRINTERS,

DEAR SIR-

KARNATAKA VIKAS GRAMEENA BANK Stationery and Records Division Head Office PB Road Dharwad, invites application from the vendors for empanelment up to 30.06.2027, who supply various items such as Books, Forms, papers, stationery items, printing of annual reports and printing of security items. In this connection, applications are invited from the eligible printers to empanel the name in our Banks list to send enquiries for the specified work.

Application form attached in Annexure below.

Along with the application following conditions/requirements to be satisfied and physical documents are to be submitted.

For printer's who prints books and stationery items only (Non-Security items).

- 1) One of your branches/Office should exist in our bank service area (9 district viz. Belagavi, Bagalakot, Bijapur, Dharwad, Gadag, Haveri, Mangalore, Udupi, Uttara Kannada). Mention the complete address of the branch/office.
- 2) Printer should have previous work experience with PSB's. Mention the name of the Banks (Commercial Banks/Regional Rural Banks) to whom you have done jobs during last three years with proof.
- 3) License to run the business from the competent authority.
- 4) Pollution under control certificate.
- 5) Annual turnover of last three years which is duly audited and certified by CA.
- 6) Tax clearance certificate.
- 7) GST DETAILS
- 8) RFP CHARGES of Rs-1000/- in the form of DD from any nationalized bank Favoring Chairman KVG Bank, payable at Dharwad (Non refundable).
- 9) General Agreement has to be executed for three years empanelment by accepting our terms and conditions (we will disclose our terms and conditions to the selected printers later).
- 10) Bank reserves the rights to revoke/reject the payment if the material supplied does not confirm to the description as per enquiry/order.

For printer's who prints Security items.

- 1) Printer should have previous work experience with PSB's. Mention the name of the Banks (Commercial Banks/Regional Rural Banks) to whom you have done jobs during last three years with proof.
- 2) License to run the business from the competent authority.
- 3) Pollution under control certificate.
- 4) Annual turnover of last three years duly certified by CA.
- 5) Tax clearance certificate.
- 6) GST DETAILS
- 7) RFP CHARGES of Rs-1000/- in the form of DD from any nationalized bank Favoring Chairman KVG Bank, payable at Dharwad (Non refundable).
- 8) General Agreement has to be executed for three years empanelment by accepting our terms and conditions (we will disclose our terms and conditions to the selected printers later).
- 9) Bank reserves the rights to revoke/reject the payment if the material supplied does not confirm to the description as per enquiry/order.

DETAILS:-

Bid reference: KVGB/SRC/PBG/11/2024-25 DT 11/06/2024

Last date & time for submission of bid: 06/07/2024 till 5:00 PM

Date & time for opening of bid: 08/07/2024 at 3:00PM

Place of opening of bid: KVG Bank, Head Office, Dharwad-580008

Address for communication and any other clarification:

Asst. General Manager Stationery and Records Division Annex Building Karnataka Vikas Grameena Bank HO – Dharwad Pin - 580008 Cell-9480699019

Annexure

APPLICATION FORM:

Name of the company/Firm: _____ Name of the proprietor: Year of establishment: _____ Category applied: **Security Printers/Non Security Printers** (Tick the appropriate) Name of the contact person: Contact Number: _____ Complete Address: PAN Number: _____ List of machineries and equipment's (Attach sheets if required): Attachments (Tick the appropriate box): ☐ One of your branches/Office should exist in our bank service area (9 district viz. Belagavi, Bagalakot, Bijapur, Dharwad, Gadag, Haveri, Mangalore, Udupi, Uttara

| | Kannada). Mention the complete address of the branch/office. (ONLY FOR PRINTERS WHO PRINT NON SECURITY ITEMS) |
|---------------|---|
| | Printer should have previous work experience with PSB's. Mention the name of the Banks (Commercial Banks/Regional Rural Banks) to whom you have done jobs during last three years with proof. |
| | License to run the business from the competent authority. |
| | Pollution under control certificate. |
| | Annual turnover of last three years which is duly audited and certified by CA. |
| | Tax clearance certificate. |
| | GST DETAILS |
| | RFP CHARGES of Rs-1000/- in the form of DD from any nationalized bank Favoring Chairman KVG Bank, payable at Dharwad (Non refundable). |
| | |
| Sig | gnature of the authorized person with seal |
| Na | me & designation: |
| Company/Firm: | |
| Pla | ace: |
| Da | ite: |