

REQUEST FOR QUOTES [RFQ]
FOR
PROCUREMENT OF TUBULAR BATTERIES UNDER BUYBACK ARRANGEMENT
IN
KARNATAKA VIKAS GRAMEENA BANK

Issued By:
KARNATAKA VIKAS GRAMEENA BANK
HEAD OFFICE IT DIVISION
P.B. NO 111, BELGAUM ROAD, DHARWAD
Mobile No: 9480699625
Email: itprocurement@kvgbank.com

Details in Brief

Sl. No.	Description	Details
1.	RFQ No. and Date	RFQ 15/2024-25 dated 01/03/2025
2.	Location Address for submission of Bid/s [Address for Communication]	The General Manager KVG Bank, Head office IT Division, P.B. No 111, Belgaum Road, Dharwad - 580008 Mobile No: 9480699625 Email: itprocurement@kvgbank.com
3.	Date of Issue	Date: 03/03/2025
4.	Last Date of Submission of Bids	Date & Time 14/03/2025 03:00 PM
5.	Date and Time of Opening Bid	Date & Time 14/03/2025 03:30 PM
6.	Date and Time opening of Commercial Bid.	Will be intimated later.

Request for Quotation 15/2024-25 Dated 01/03/2025

for

“Procurement of Tubular batteries under buyback arrangement”

1. Objective:

The Bank proposes to Procure Tubular batteries under buyback arrangement as per the Terms & conditions, Technical Specifications and Scope of Work described elsewhere in this document.

2. Eligibility Criteria:

- 2.1. Bidder submitting the proposal in response to this RFQ shall hereinafter be referred to as ‘Bidder’ and for “Procurement of Tubular batteries under buyback arrangement” in Karnataka Vikas Grameena Bank shall hereinafter be referred to as “Solution”.
- 2.2. Interested Bidders, who can participate in the said RFQ for “Procurement of Tubular batteries under buyback arrangement” in Karnataka Vikas Grameena Bank and meeting the Eligibility Criteria as per **Annexure-C** may respond.

3. Effective Date:

The effective date shall be the date of acceptance of the order by the Bidder. However, the bidder shall submit the acceptance of the order within Three (3) days from the date of receipt of order. The Bank reserves the right to consider the late acceptance of the order, if any, at its discretion.

4. Preparation of Bids:

- 4.1. The Bid shall be typed or written in English language with font size of 12 in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. The person or persons signing the Bids shall affix signature in all pages of the Bids, except for un-amended printed literature.
- 4.2. The Two (2) parts as stated above, should be placed in two separate envelopes superscribed with ‘Technical Proposal’ and ‘Commercial Bid’ respectively and properly closed and sealed. Thereafter, both the envelopes shall be placed inside another envelope and properly closed and sealed. The final envelope should be superscribed as “**Procurement of Tubular batteries under buyback arrangement RFQ 15/2024-25 dated 01/03/2025**” (includes separately sealed ‘Technical Proposal’ and ‘Commercial Bid’) on the top of the envelope. All the envelopes shall bear the name and complete postal address of the bidder as well as the addressee, namely the General Manager,

Karnataka Vikas Grameena Bank, Head Office, IT Division, PB No 111, Belgaum Road, Dharwad -580008.

- 4.3. All the pages of Bid including Brochures should be made in an organized, structured, and neat manner. Brochures / leaflets etc. should not be submitted in loose form. All the pages of the submitted bids should be paginated with Name, Seal and Signature of the Authorized Signatory. Bids with erasing / overwriting / cutting without authentication may be liable for rejection. Authorization letter for signing the Bid documents duly signed by Company's Authorized signatory should be submitted.
- 4.4. All the envelopes shall bear the name and complete postal address of the Bidder and the authority to which the Bid is submitted.

4.5. Part A-Technical Proposal:

- 4.5.1. Technical Proposal should contain a response to Annexure-A to D of this RFQ.
- 4.5.2. It is mandatory to provide compliance to the Security Checklist, Eligibility Criteria and scope required by the bank in the exact format of **Annexure-B, Annexure-C and Annexure-D** of this RFQ.
- 4.5.3. The offer may not be evaluated and may be rejected by the Bank without any further reference in the event of non-adherence to the format or partial submission of technical information as per the format given in the offer.
- 4.5.4. The Bank shall not allow / permit changes to the Scope once it is submitted.
- 4.5.5. The Technical Proposal should be complete in all respects and contain all information sought in this RFQ and Annexure-A to D. **Part A- Technical Proposal** should be complete and should cover all products and services.

After ensuring the above, it shall be placed inside a separate Envelope and sealed and superscribed on the top of the cover as **"Procurement of Tubular batteries under buyback arrangement RFQ 15/2024-25 dated 01/03/2025"**
Part A- Technical Bid.

4.6. Part B-Commercial Bid:

- 4.6.1. Commercial Bid should be submitted as per Annexure-F.
- 4.6.2. Commercial Bid shall be submitted as per the Bill of Material and other terms and conditions of RFQ on prices. The Bill of Material should give all relevant price information as per **Annexure-F**. Any deviations from

the Bill of Material / non submission of prices as per the format shall make the bid liable for rejection.

- 4.6.3. Under no circumstances, the Bill of Material should be kept in Part-A (i.e. Technical Proposal) Covers. **The placement of the Bill of Material in Part A (i.e. Technical Proposal) covers will make the bid liable for rejection.**
- 4.6.4. Any change in the Bill of Material format may render the bid liable for rejection. The Commercial Bids that are incomplete or conditional are liable to be rejected.
- 4.6.5. The bidder must take care in filling price information in the Commercial Offer, to ensure that there are no typographical or arithmetic errors. All fields must be filled up correctly.
- 4.6.6. L1 arrived based on the lowest price quoted for Tubular batteries after buyback price in the commercial bid on total cost of ownership as mentioned in Table of **Annexure-F**.
- 4.6.7. No escalation in price quoted is permitted for any reason whatsoever. Prices quoted must be firm till the completion of the contract including warranty period.

After ensuring the above, it shall be placed inside a separate Envelope and sealed and superscribed on the top of the cover as **“Procurement of Tubular batteries under buyback arrangement RFQ 15/2024-25 dated 01/03/2025 “Part B-Commercial Bid:”**

5. Security Deposit / Performance Bank Guarantee:

- 5.1. The Bidder should submit a Security Deposit / Performance Guarantee for 3% of the total value of the contract within one week from the date of acceptance of the Order.
- 5.2. If the Security Deposit/Performance Guarantee is not submitted within the time stipulated above, a penalty at 0.50% for each completed calendar week of delay or part thereof on the cost of the order will be deducted from the delivery payment or from any other payments for the delay in submission of Bank Guarantee. The total penalty under this clause shall be restricted to 5% of the total order value.
- 5.3. Security Deposit should be submitted by way of DD drawn on KVG Bank payable at Dharwad / Bank Guarantee may be obtained from any of the Scheduled Banks (other than KVG Bank). However, it should be as per the **Annexure-G**.

- 5.4. Security Deposit/Performance Bank Guarantee should be valid for five (5) years from the date of installation and shall be retained till the completion of warranty period. **The guarantee should also contain a claim period of Three months from the last date of validity.**
- 5.5. The format for submission of Security Deposit / Performance Guarantee in the form of Bank Guarantee is as per **Annexure-G**. Any bank guarantee submitted in physical mode, including Security Deposit / Performance Guarantee which cannot be verifiable through SFMS will be rejected summarily.
- 5.6. The bidder shall be responsible for extending the validity date and claim period of the Bank guarantees as and when it is due, on account of incompleteness of the project and warranty period.
- 5.7. The security deposit / Bank guarantee will be returned to the bidder on completion of project.
- 5.8. The Bank shall invoke the Bank guarantee before the expiry of validity, if work is not completed and the guarantee is not extended, or if the bidder fails to complete his obligations under the contract. The Bank shall notify the Bidder in writing before invoking the Bank guarantee.

6. Submission of Bids:

- 6.1. The Name and address of the Bidder, RFQ No., to be specifically mentioned on the Top of the envelope containing Bid.
- 6.2. The bid/s properly superscribed in the manner prescribed in earlier clauses of this RFQ should be sent through Courier/Post/Physical submission on or before the below mentioned date and time.

Last Date of submission of Bid.	Day	Time	Venue
14/03/2025	Friday	Up to 3:00 PM	KVG Bank, Head Office IT Division, PB Road, Dharwad-580008.

- 6.3. If the last day of submission of bids is declared as a holiday under NI Act by the Government after issuance of RFQ, the next working day will be deemed to be the last day for submission of the RFQ. The Bid/s which is/are deposited after the said date and time shall not be considered.

6.4. If the envelopes, including the outer envelope, are not sealed and marked in the prescribed manner, the Bank will assume no responsibility for the bid's misplacement or premature opening.

6.5. The following officials will facilitate bid related queries and decide for deposit of bid documents.

First Official	Alternate Official
K Madhusudhana Reddy Asst. Manager KVG Bank PB Road, Dharwad-580008 Ph-9480699625	Naveen Kumar C G Senior Manager KVG Bank PB Road, Dharwad -580008 Tel - 9480699081

7. Bid Opening:

7.1. Part A-Technical Proposal shall be opened in the presence of the Bidder's representative/s who may choose to attend the bid opening as per the following schedule.

Date	Day	Time	Venue
14/03/2025	Friday	03:30 PM	Karnataka Vikas Grameena Bank, Head Office, IT Division, P.B.No 111, Belgaum Road, Dharwad - 580008

The bidder's representative may be present in the place and venue well in time along with an authorization letter in hand for each bid opening under this RFQ, as per the format (**Annexure-H**) enclosed.

Note: Authorization letters should be carried in person and shall not be placed inside in any of the bid covers.

7.2. Attendance of all the representatives of the bidders who are present at the bid opening will be taken in a register against Name, Name of the Company and with full signature.

7.3. The Bidders may note that no further notice will be given in this regard. Further, in case the bank does not function on the aforesaid date due to unforeseen circumstances or declared as holiday then the bid will be accepted up to 3.00 PM on the next working day and bids will be opened at 3:30 PM at the same venue on the same day.

7.4. The following details will be announced at the time of bid opening.

7.4.1. Name of the Bidders.

7.4.2. Presence or absence of cost of the Bidding document.

7.4.3. Other details such as the Bank at its discretion may consider appropriate.

7.5. If any of the bidders or all bidders who submitted the tender are not present during the specified date, time, and venue of opening it will be deemed that such bidder is not interested to participate in the opening of the Bid/s and the bank at its discretion will proceed further with opening of the Part A - Technical Proposal in their absence.

7.6. Part A - Technical Proposal submitted by the bidder will be evaluated based on the submitted documents as per Annexure-A to D. Part B - Commercial Bid of only those bidders who qualified in Part A - Technical Proposal will be opened with due communication by the bank.

8. Execution of Agreement.

8.1. Within 21 days from the date of acceptance of the Order, the bidder shall sign a stamped "Agreement" with the Bank at Dharwad as per the format to be provided by the Bank.

8.2. The Agreement shall include all terms, conditions, and specifications of RFQ and also the Bill of Material and Price, as agreed finally after Bid evaluation and negotiation. The Agreement shall be executed in English language in one original, the Bank receiving the duly signed Original and the Bidder receiving the photocopy. The Agreement shall be valid till all contractual obligations are fulfilled.

9. Delivery of Tubular Batteries.

9.1. The address and contact details for delivery and installation of Tubular batteries at the branches/offices of KVG Bank, within our area of operation of nine districts in Karnataka are as follows. Dharwad, Gadag, Haveri, Belagavi, Vijayapura, Bagalkot, Dakshina Kannada, Uttara Kannada & Udupi districts.

9.2. Bank shall provide the address and contact details for delivery of services **while placing the order.**

9.3. The successful bidder shall deliver the ordered equipment within four weeks from the date of acceptance of the order.

9.4. The Successful bidder shall install, configure and commission the order equipment within one week from the date of delivery or within six weeks from the date of acceptance of the order.

10. Penalties/Liquidated Damages:

Penalties/Liquidated damages for delay in Delivery.

- 10.1. Non-compliance of the above-mentioned above delivery terms will result in the Bank imposing a penalty of 0.50% on delay in delivery of services per week or part thereof, on the invoice value. However, the total Penalty/LD to be recovered under this clause shall be restricted to 5% of the total value of the order.
- 10.2. **Penalties/Liquidated Damages for non-performance:** If the specifications of the RFQ are not met by the bidder during various tests, the bidder shall rectify or replace the same at bidders cost to comply with the specifications immediately to ensure the committed uptime, failing which the Bank reserves its right to reject the items.
- 10.3. The liquidated damages shall be deducted / recovered by the Bank from any money due or becoming due to the bidder under this purchase contract or may be recovered by invoking of Bank Guarantees or otherwise from bidder or from any other amount payable to the bidder in respect of other Purchase Orders issued under this contract, levying liquidated damages without prejudice to the Bank's right to levy any other penalty where provided for under the contract.
- 10.4. All the above LDs are independent of each other and are applicable separately and concurrently.
- 10.5. LD is not applicable for the reasons attributable to the Bank and Force Majeure.

11. Pricing & Payments:

- 11.1. The Price offered to the Bank must be in Indian Rupees inclusive of all taxes but Exclusive of GST (CGST/SGST). The bidder must quote the applicable taxes separately in the Bill of Material.
- 11.2. The item value along with GST should be claimed in the invoice and GST will be paid in actuals at our end.
- 11.3. No escalation in price quoted is permitted for any reason whatsoever. Prices quoted must be firm till the completion of the contract including warranty period.
- 11.4. From the date of placing the order till the delivery of the systems, if any changes are brought in the duties such as excise/customs etc., by the Government resulting in reduction of the cost of the systems, the benefit arising out of such reduction shall be passed on to the Bank.

11.5. Applicable Taxes will be paid at actuals.

12. Payment Terms:

12.1. Payment schedule will be as under:

Sl. No.	Payment Stages	Percentage of Payment	Condition/Remarks
a.	Supply, installation & maintenance of 12-volt Tubular batteries (130AH) under buyback arrangement for the existing / old batteries.	90%	Payment will be on submitting the invoice along with delivery & installation completion report after deducting applicable LD if any and taxes.
b.	Warranty Payment	10%	After completion of the Warranty or on submission of equivalent Bank Guarantee.

12.2. The selected Bidder shall submit invoices and other documents necessary as per the terms duly authenticating on each document along with the request letter for delivery payment for the respective service. On receiving each payment, the Bidder shall submit a stamped receipt for the payment received including TDS.

12.3. The payment after deducting applicable TDS will be released centrally at the Bank's Head office at P.B.No 111, Belgaum Road, Dharwad - 580008.

12.4. The payments will be released only on acceptance of the order and on submission of contract performance guarantee as per **Annexure-G**.

12.5. The Bidder shall be responsible for extending the validity date and claim period of all the bank guarantees as and when it is due on account of incompleteness of work under guarantees. The bank will invoke the guarantee before expiry of validity if work is not completed and the guarantee is not extended, accordingly.

12.6. The payments will be released through NEFT / RGTS, and the Selected Bidder must provide necessary Bank Details like Account No., Bank's Name with Branch, IFSC Code etc.

13. Order Cancellation/Termination of Contract:

13.1. The Bank reserves its right to cancel the entire / unexecuted part of the Purchase Order at any time by assigning appropriate reasons and recover expenditure incurred by the Bank in addition to recovery of liquidated damages in terms of the contract, in the event of one or more of the following conditions:

- 13.1.1. Delay in delivery of services beyond the specified period for delivery.
 - 13.1.2. Breaches in the terms and conditions of the Order.
- 13.2. The Bank reserves the right to cancel the contract placed on the bidder and recover the expenditure incurred by the Bank under the following circumstances:
 - 13.2.1. Non submission of acceptance of order within 3 days of order.
 - 13.2.2. Excessive delay in execution of orders placed by the Bank.
 - 13.2.3. The Bidder commits a breach of any of the terms and conditions of the bid.
 - 13.2.4. The bidder goes into liquidation voluntarily or otherwise.
 - 13.2.5. An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.
 - 13.2.6. The progress made by the Bidder is found to be unsatisfactory.
 - 13.2.7. If deductions on account of liquidated Damages exceeds more than 10% of the total contract price.
- 13.3. The bank shall serve the notice of termination to the bidder at least 30 days prior to its intention to terminate services.
- 13.4. The Bank reserves the right to recover any dues payable by Bidder from any amount outstanding to the credit of the Bidder, including the pending bills and security deposit, if any, under this contract.
- 13.5. In addition to the cancellation of purchase order, the Bank reserves its right to invoke the Bank Guarantee or foreclose the Security Deposit given by the bidder towards non- performance/non-compliance of the terms and conditions of the contract, to appropriate towards damages.

General Manager - IT

Annexure-A

Applicant's Profile

SUB: RFQ 15/2024-25 dated 01/03/2025 for Procurement of Tubular batteries under buyback arrangement.

Ref: Your RFQ 15/2024-25 dated 01/03/2025.

Sl. No	Particulars	Details
a)	Name of the Company	
b)	Constitution	
c)	Date of Establishment/Incorporation	
d)	Address (Order to be placed on which Office) with details such as Contact person name, Mobile number & email.	
	Registered Office	
	Corporate Office	
e)	Telephone No. / Mobile No.	
	E-mail Address	
	Website	
f)	PAN Number for Income Tax Purpose	
	GST Number	
	Name of the Bank and Branch address	
	<u>Bank Details</u>	
	Name of Bank Account Holder	
	Type of Bank Account	
Account Number		
IFSC Code		
g)	Name of the Product/Solution Offered	
h)	Name of the OEM of the solution/product Offered	

Date:

Signature with seal

Name:

Designation:

Annexure-B

Security Checklist for “Procurement of Tubular batteries under buyback arrangement”

SUB: RFQ 15/2024-25 dated 01/03/2025 for Procurement of Tubular batteries under buyback arrangement.

Ref: Your RFQ 15/2024-25 dated 01/03/2025

Term No.	Description	Complied Yes/No	Page No. of Bid Document	Detailed explanation about deviation, if not complied
1	Authorization letter as per Annexure-H. Bidder’s representative should carry this letter in hand for bid opening.			
2	Eligibility Criteria Letter as per Annexure-C			
3	Scope of work as per Annexure-D			
4	Technical specifications / requirements as per Annexure-D			
5	Delivery and acceptance of services			
6	Penalties/Liquidated Damages			
7	Pricing & Payments			
8	Payment Terms			
9	Order Cancellation / Termination of Contract			
10	Warranty			
11	Non-Disclosure Agreement- Annexure-E			
12	Manufacturer/Authorized Distributor in India Authorization Form as per Annexure-I			
13	Make in India declaration from OEM			

Date:

Signature with seal

Name:

Designation:

Annexure-C
Eligibility Criteria Declaration

SUB: RFQ 15/2024-25 dated 01/03/2025 for Procurement of Tubular batteries under buyback arrangement.

Ref: Your RFQ 15/2024-25 dated 01/03/2025

We have carefully gone through the contents of the above-referred RFQ and furnished the following information relating to Eligibility Criteria.

Sl. No	Eligibility Criteria	Documents to be submitted with Part A-Conformity to Eligibility Criteria	Bidder's Response and Documents Submitted
a)	The bidder should have at least three years' experience in supplying, commissioning and Maintenance of batteries. Also bidder should have supplied not less than a total of 500 Nos. of 100AH/120AH/130AH/150AH batteries in Banks / Financial organizations in India during financial year 2022-2023 and 2023-2024.	As documentary proof, letters/PO issued by the Organizations where it is supplied, their contact numbers, with No. of locations and its satisfactory performance are to be submitted along with the bid.	
b)	The Bidder should not have been Blacklisted by any Government Authority or Public-Sector undertaking (PSUs) Public Sector banks due to lack of support / Services, poor hardware quality and malpractices as on the date of Submission of Bid.	The Bidder shall give an undertaking that they have not been Blacklisted by any of the Govt. Authority, PSUs, and PSBs as on date of Submission of the Tender; otherwise, their Bid will not be considered. It should be a notarized undertaking.	
c)	Bidder should be authorized dealer of the manufacturer	As documentary proof, dealership authorization letter from recognized battery manufacturer and should be valid till the end of contract period.	
d)	The Vendor must have at least 5 support centers for maintaining tubular batteries, at the below mentioned Locations.	Proof of the same is to be enclosed.	

	BAGALKOT, BELGAUM, VIJAYAPUR, CHIKKODI, DHARWAD, HUBLI, GADAG, HAVERI, KUMTA, MANGALORE & GOKAK.		
e)	The proposed make and model of the Battery should have been supplied to any of the Commercial Banks/RRB in past 3 years.	PO Copy or Letter from the Bank to be enclosed.	

We confirm that the information furnished above is true and correct. We also note that, if there are any inconsistencies in the information furnished above, the bid is liable for rejection.

Date:

Signature with seal

Name:

Designation:

Annexure-D

Technical Requirement and Scope of Work

SUB: RFQ 15/2024-25 dated 01/03/2025 for Procurement of Tubular batteries under buyback arrangement.

Ref: Your RFQ 15/2024-25 dated 01/03/2025.

1. Requirement Details:

1.1. Bank invites sealed offers from eligible Bidders ('Technical Proposal' and 'Commercial Proposal') for procurement of Tubular batteries under buyback arrangement for existing UPS units as per the Terms & Conditions, Technical Specifications and Scope of Work described elsewhere in this document.

2. Technical Specifications for Tubular batteries:

Note:

- i. The Bidder shall specifically mention the make and model of the items offered for all the requirements in terms of RFQ without fail, failing which the Bid is liable for rejection.
 - ii. If the Bidder feels that certain features offered are superior to what has been specified by the Bank, it shall be highlighted separately. Information regarding any modification required in the proposed configuration to meet the intent of the specifications and state-of-the-art technology shall be provided. However, the Bank reserves the right to accept the modifications / superior features suggested/offered.
 - ii. The Bidder shall provide all other required equipment and services, whether or not explicitly mentioned in this RFQ, to ensure the intent of specification, completeness, operability, maintainability and upgradability.
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- a) Bidder will have to supply, install, and maintain 12V 130AH C10 tubular batteries of reputed make like Exide/Amara Raja/Luminous at various branches located in the jurisdiction of Banks area of operation.
 - b) The Batteries should be compatible with existing UPS make & model (The existing UPS make are Techser online and solar, Numax online and solar, Power-One online and solar & Accenta online).
 - c) The bidder must submit the specification/catalogue of the proposed Battery make & model.
 - d) The Battery should be able to handle deep discharge & recharge during prolonged power failure.
 - e) The Battery should not cause any health hazard to the Bank employees.
 - f) The Battery should be well insulated.
 - g) The proposed Tubular batteries should come with a 5-year onsite warranty from the OEM. The bidder has to enclose relevant manuals/Data Sheet/Specification document along with the Bid document.

3. **Scope of work during Warranty:** During Warranty the selected bidder.

- The suppliers will be required to keep/maintain a sufficient stock of batteries and will replace the faulty battery/batteries with new batteries without any cost immediately so that the Bank's normal operations are not hampered.
- **The Rate Contract Period will be for a period of 12 months from the date of issuance of the purchase order.**
- **During the period of warranty, the bidder shall top up Batteries with distilled water at least once in three months without any cost and submit service report to the Branch officials.**
- The bidder shall arrange required transportation, labour, transit insurance & tools for delivery, installation & maintenance of the Batteries.
- The bidder shall ensure safety of Bank staff & their own staff during the entire project.
- The L1 rate for each output capacity (130 AH) tubular batteries will be arrived separately for each make and model. The Bank at its discretion may decide to purchase batteries of any make at L1 price for that make, model and capacity.
- Order will be awarded to L1 bidder in a staggered quantity depending upon the necessity within a period of one year from the date of issuance of purchase order.
- The rates quoted will be applicable for a period of 1 year from the date of the issuance of purchase order. No increase whatsoever shall be permitted during the contract period; however, any decrease in cost must be informed to the Bank.
- **The Bank may at its discretion, Increase the requirement and place orders subsequently within the validity or the extended validity of the Bid up to 25% at the same rate, which is finalized through this RFQ, or Decrease the requirement up to 25%.**
- The bidder has to submit various letters or formats as mentioned in Annexure-B along with all other annexures of this RFQ on Company's letter head with seal and signature. All pages are to be serially numbered. Relevant proof, if required, is to be enclosed.
- ***Bank reserves the right to reject this invitation to offer in part or full or cancel the entire procurement process at any stage without assigning any reason.***
- In case of delivery of equipment to States where Road Permit is required for transportation of goods, it is the responsibility of bidders to provide the same making all the arrangements required in advance. However, Bank will provide any letter, if required by the bidders for carrying out the task.
- If the bidder needs any clarification on any of the aspects of the Bid Document, they can seek clarifications through e-mail before 05.00 PM on 06/03/2025 to itprocurement@kvgbank.com. The Bank reserves the right to make amendments to the RFQ before the last date prescribed for submission of the responses. Such

clarifications and amendments to our RFQ, if any, will also be hosted on our website. Bidders are requested to take note of the same.

- Undertaking that **all material of Batteries** to be supplied is original and Brand New and if required proof of purchase can be produced. This undertaking is to be signed by a director or Head of Marketing of the Company.
- In case the equipment offered, or any part thereof is imported, the price quoted in the Bid by the bidder will be firm & final and any fluctuation in foreign exchange rates shall not have any bearing on the price quoted in the Bid.
- All disputes and differences of any kind whatsoever arising out of or in connection with the purchase order shall be referred to arbitration. The arbitrator may be appointed by both the parties or in case of disagreement each party may appoint an arbitrator, and such arbitrators shall appoint an Umpire before entering on the reference. The decision of the Umpire shall be final. Such arbitration to be governed by the provisions of Indian Arbitration and Conciliation Act 1996.
- Notwithstanding anything contained herein above, in case of any dispute, claim and legal action arising out of this RFQ, the parties shall be subject to the jurisdiction of courts at **Dharwad, State Karnataka**.

4. Others:

The bidder shall provide effective services **after sales service during the warranty and post warranty period such that at no time the functioning of the system attached to the Batteries is hindered for more than two hours**. This will include regular checkup of batteries.

- Should provide onsite support during warranty.
- The replacement/repair should be done within the next business day.

Date:

Signature with seal

Name:

Designation:

Annexure-E
Non-Disclosure Agreement

SUB: Procurement of Tubular batteries under buyback arrangement.

Ref: Your RFQ 15/2024-2025 dated 01/03/2025.

WHEREAS, we, _____, having Registered Office at _____, hereinafter referred to as the Bidder, are agreeable to provide IT Infrastructure services to KVG Bank, having its office at Vikas Bhavana, Belagavi Road, Near New Bus stand, Dharwad - 580008, hereinafter referred to as the BANK and,

WHEREAS the Bidder understands that the information regarding the Bank's IT Infrastructure shared by the BANK in their Request for Proposal is confidential and/or proprietary to the BANK, and

WHEREAS, the Bidder understands that in the course of submission of the offer for "_____" and/or in the aftermath thereof, it may be necessary that the Bidder may perform certain jobs/duties on the Banks properties and/or have access to certain plans, documents, approvals or information of the BANK; NOW THEREFORE, in consideration of the foregoing, the Bidder agrees to all of the following conditions, in order to induce the BANK to grant the Bidder specific access to the BANK's property/information. The Bidder will not publish or disclose to others, nor use in any services that the Bidder performs for others, any confidential or proprietary information belonging to the BANK, unless the Bidder has first obtained the BANK's written authorization to do so.

The Bidder agrees that notes, specifications, designs, memoranda and other data shared by the BANK or, prepared or produced by the Bidder for the purpose of submitting the offer to the BANK for the said solution, will not be disclosed during or subsequent to submission of the offer to the BANK, to anyone outside the BANK.

The Bidder shall not, without the BANK's written consent, disclose the contents of this Request for Proposal (Bid) or any provision thereof, or any specification, plan, pattern, sample or information (to be) furnished by or on behalf of the BANK in connection therewith, to any person(s) other than those employed/engaged by the Bidder for the purpose of submitting the offer to the BANK and/or for the performance of the Contract in the aftermath. Disclosure to any employed/engaged person(s) shall be made in confidence and shall extend only so far as necessary for the purposes of such performance.

Date:

Signature with seal

Name:

Designation:

Annexure-F

Bill of Material

**SUB: Procurement of Tubular batteries under buyback arrangement.
Ref: Your RFQ 15/2024-25 dated 01/03/2025.**

FORMAT FOR PRICE BID FOR TUBULAR BATTERIES

Table A (Cost of Tubular Batteries)

Sl. No.	Item Details	Qty	Cost Price			Unit Cost with 5-year warranty & support (Incl. of Taxes)	Total Cost for 5 years for required quantity (Incl. of tax)
			Unit Cost with 5 years warranty & support (Excl. of Taxes)	Tax for Column A			
		Nos	A	B (% of tax)	C (Tax Amount)	D=A+C	E= D *Quantity.
1	120/130AH Battery	160					

Note: Charges mentioned in the above Table-A should be valid till 1 year from the date of commercial bid opening.

Table B (Buyback value of UPS & Batteries)

Sl No.	Item	Qty	Capacity	Buyback value (A)	Tax Amount (B)	Total Cost (A+B)
1	Battery	40	100AH			
2	Battery	40	120/130AH			
3	Battery	40	150AH			
4	Battery	40	180AH			
Total buyback amount for 160 units						

Note: The quantities of buyback batteries with various capacities may vary and are indicative only for the arrival of L1. However, payment will be made after deducting the buyback value of worn-out batteries based on their actual capacities and quantities at the time of replacement.

Table C - Total Cost of Ownership (TCO) (Inclusive of taxes)

Sl No.	Particulars	Cost after deducting Buyback value.
1	Total Cost in Table A - Total Cost in Table B	

Undertaking

- i. Bill of material is submitted on the letter head and is signed by an Authorized Signatory with Name and Seal of the Company.
- ii. We confirm that we have gone through RFQ clauses, subsequent amendments and replies to pre-bid queries (if any) and abide by the same.
- iii. We have not changed the structure of the format nor added any extra items. We note that any such alternation will lead to the rejection of Bid.
- iv. We agree that no counter condition/assumption in response to commercial bid will be accepted by the Bank. Bank has a right to reject such bid.
- v. We are agreeable to the payment schedule as per "Payment Terms" of the RFQ.

Date:

Signature with seal

Name:

Designation:

Annexure-G

Proforma of Bank Guarantee for Contract Performance

(To be submitted on non-judicial stamp paper of appropriate value Purchased in the name of the issuing Bank)

To
The General Manager,
Head Office IT Division,
KVG Bank, PB Road,
Dharwad-580008

WHEREAS (Name and address of M/s XXXX Ltd (hereinafter referred to as “the CONTRACTOR”) has undertaken to supply, transportation, transit insurance, local delivery and installation insurance up to Acceptance by the bank, Acceptance testing and also includes documentation, warranty, annual maintenance, if contracted, and training or demo of your personnel related to Supply, Installation and Maintenance of Software solution and other Items as per their Contract dated _____with you (hereinafter referred to as “the CONTRACT”)

AND WHEREAS in terms of the Conditions as stipulated in the Contract, the CONTRACTOR is required to furnish, a Bank Guarantee by way of Performance Guarantee, issued by a Scheduled Bank in India, in your favour, as per Clause _____ of the CONTRACT, to secure due and satisfactory compliance of the obligations by the CONTRACTOR on their part, in accordance with the CONTRACT, (which guarantee is hereinafter called as “the PERFORMANCE GUARANTEE”)

AND WHEREAS the CONTRACTOR has approached us, (Name of the issuing Bank) for providing the PERFORMANCE GUARANTEE,

AND WHEREAS in consideration of the fact that the CONTRACTOR is our valued constituent and the fact that he has entered the CONTRACT with you, WE (Name of the Bank) having our Registered Office at, _____and local office at _____, India have agreed to issue the PERFORMANCE GUARANTEE,

THEREFORE, WE (Name of the issuing Bank) through our local office at _____ India furnishes you the PERFORMANCE GUARANTEE in manner hereinafter contained and agree with you as follows:

We (Name of the issuing Bank), undertake to indemnify you and keep you indemnified from time to time to the extent of Rs _____ (Rupees _____) an amount equivalent to 3% of the Contract Price against any loss or damage caused to or suffered by or that may be caused to or suffered by you on account of any breach or breaches on the part of the CONTRACTOR of any of the terms and conditions contained in the Contract and in the event of the CONTRACTOR default

or defaults in carrying out any of the work or discharging any obligation in relation thereto under the CONTRACT or otherwise in the observance and performance of any of the terms and conditions relating thereto in accordance with the true intent and meaning thereof, we shall forthwith on demand pay to you such sum or sums not exceeding the sum of Rs_____ (Rupees_____) may be claimed by you on account of breach on the part of the CONTRACTOR of their obligations in terms of the CONTRACT.

Notwithstanding anything to the contrary we agree that your decision as to whether the CONTRACTOR has made any such default or defaults and the amount or amounts to which you are entitled by reasons thereof will be binding on us and we shall not be entitled to ask you to establish your claim or claims under Performance Guarantee but will pay the same forthwith on your demand without any protest or demur.

This Performance Guarantee shall continue and hold good until it is released by you on the application by the CONTRACTOR after expiry of the relative guarantee period of the Contract and after the CONTRACTOR had discharged all his obligations under the Contract and produced a certificate of due completion of the work under the Contract and submitted a "No Demand Certificate" provided always that the guarantee shall in no event remain in force after the day of_____ without prejudice to your claim or claims arisen and demanded from or otherwise notified to us in writing before the expiry of three months from the said date which will be enforceable against us notwithstanding that the same is or are enforced after the said date.

Should it be necessary to extend Performance Guarantee on account of any reason whatsoever, we undertake to extend the period of Performance Guarantee on your request under intimation to the CONTRACTOR till such time as may be required by you. Your decision in this respect shall be final and binding on us.

You will have the fullest liberty without affecting Performance Guarantee from time to time to vary any of the terms and conditions of the Contract or extend the time of performance of the Contract or to postpone any time or from time to time any of your rights or powers against the CONTRACTOR and either to enforce or forbear to enforce any of the terms and conditions of the Contract and we shall not be released from our liability under Performance Guarantee by the exercise of your liberty with reference to matters aforesaid or by reason of any time being given to the CONTRACTOR or any other forbearance, act, or omission on your part or any indulgence by you to the CONTRACTOR or by any variation or modification of the Contract or any other act, matter or things whatsoever which under law relating to sureties, would but for the provisions hereof have the effect of so releasing us from our liability hereunder provided always that nothing herein contained will enlarge our liability hereunder beyond the limit of Rs_____ (Rupees_____) as

aforesaid or extend the period of the guarantee beyond the said day of _____ unless expressly agreed to by us in writing.

The Performance Guarantee shall not in any way be affected by your taking or giving up any securities from the CONTRACTOR or any other person, firm or company on its behalf or by the winding up, dissolution, insolvency or death of the CONTRACTOR.

In order to give full effect to the guarantee herein contained, you shall be entitled to act as if we were your principal debtors in respect of all your claims against the CONTRACTOR hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety ship and other rights, if any, which are in any way inconsistent with any of the provisions of Performance Guarantee.

Subject to the maximum limit of our liability as aforesaid, Performance Guarantee will cover all your claim or claims against the CONTRACTOR from time to time arising out of or in relation to the Contract and in respect of which your claim in writing is lodged on us before expiry of three months from the date of expiry of Performance Guarantee.

Any notice by way of demand or otherwise hereunder may be sent by special courier, telex, fax or registered post to our local address as aforesaid and if sent by post it shall be deemed to have been given when the same has been posted.

The Performance Guarantee and the powers and provisions herein contained are in addition to and not by way of limitation of or substitution for any other guarantee or guarantees heretofore given to you by us (whether jointly with others or alone) and now existing un-cancelled and that Performance Guarantee is not intended to and shall not revoke or limit such guarantee or guarantees.

The Performance Guarantee shall not be affected by any change in the constitution of the CONTRACTOR or us nor shall it be affected by any change in your constitution or by any amalgamation or absorption thereof or therewith but will endure to the benefit of and be available to and be enforceable by the absorbing or amalgamated company or concern.

The Performance Guarantee shall come into force from the date of its execution and shall not be revoked by us any time during its currency without your previous consent in writing.

We further agree and undertake to pay you the amount demanded by you in writing irrespective of any dispute or controversy between you and the CONTRACTOR.

Notwithstanding anything contained herein

- i. Our liability under this guarantee shall not exceed Rs. _____ (Rupees _____ only)

- ii. This guarantee shall be valid upto _____ and;
- iii. We are liable to pay the guaranteed amount or any part thereof under this guarantee only and only if you serve upon us a written claim or demand at Bengaluru on or before _____ (mention period of the guarantee as found under clause ii. above plus claim period).

We have the power to issue Performance Guarantee in your favour by statute and the undersigned has full power to execute Performance Guarantee under the Power of Attorney given to him by the Bank.

Dated this _____ day of _____ 20...

For and on behalf of

_____ BRANCH MANAGER SEAL ADDRESS PLACE

This Bank guarantee should be confirmed through SFMS by the issuing Bank and the details are as follows

Name of the Bank: Karnataka Vikas Grameena Bank

Name of the Branch: Head Office

IFSC Code: KVGB0000001

Annexure-H
Authorization Letter Format

(To be presented by the authorized person at the time of opening of Technical Proposal/ Commercial Bid on the letter head of Bidder and should be signed by an Authorized Signatory with Name and Seal of the Company)

Ref No:

Date:

To
The General Manager,
Karnataka Vikas Grameena Bank,
Head Office IT Division
PB Road, Dharwad.

Dear Sir,

SUB: RFQ 15/2024-25 for Procurement of Tubular batteries under buyback arrangement.

Ref: Your RFQ 15/2024-25 dated 01/03/2025

This has reference to your above RFQ.

Mr. /Miss/Mrs. _____ is hereby authorized to attend the bid opening of the above RFQ on _____ on behalf of our organization.

The specimen signature is attested below:

Specimen Signature of Representative

Signature of Authorizing Authority

Name & Designation of Authorizing Authority

Note: This Authorization letter is to be carried in person at the time of Bid Opening
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Annexure-I

Format for Bank Guarantee for Advance Warranty Payment

(To be submitted on non-judicial stamp paper of appropriate value Purchased in the name of the issuing Bank)

To
The General Manager
Karnataka Vikas Grameena Bank
Head Office IT Division
P B No111, Belgaum Road
DHARWAD

WHEREAS

(Name and address of the bidder) (hereinafter referred to as "our constituent" which expression includes its successors and assigns) entered into an agreement dated-----with you for supply of Tubular batteries up to acceptance by the bank, and also includes documentation, warranty, related to the supply, installation of Tubular batteries with five years OEM warranty as per their Contract dated _____with you (hereinafter referred to as "the CONTRACT").

In terms of Clause no.----- of the said agreement, our constituent is required to furnish a Bank Guarantee to secure our constituent's undertaking to comply with the contractual obligations in relation to warranty for a sum of Rs.() being 10% of the total consideration so as to enable you to release the equivalent amount to our constituent being 10% of the total consideration payable after the expiry of the warranty period of 5 years that is from the date of successful supply & installation of Tubular batteries.

NOW THIS LETTER OF GUARANTEE WITNESSETH: That in consideration of your agreeing at the request of our constituent to release a sum of Rs.....(Rupees Only)being 10% of the total consideration- amount to our constituent, we (Name of the issuing bank), do hereby agree and undertake that in the event of our constituent committing breach of any of the undertakings or committing default in fulfilling any obligations arising out of the said agreement, we (Name of the issuing bank) shall on demand pay you without any demur Rs(Rupees Only).

We further agree that,

- i. We will make payment of the said amount pursuant to the demand made by you, notwithstanding any objections or dispute that may exist or arise between you and our constituent or any other person.
- ii. Your demand on us shall be deemed as the final proof of breach of any undertaking or default of the contractual obligation on the part of our constituent.

- iii. This guarantee shall be irrevocable and shall not be discharged except by payment or by absence of demand by you on or before _
- iv. Our liability under this guarantee shall be restricted to Rs.
- v. Our liability under this guarantee shall cease to exist unless a demand is made by you on or before _

We further agree that, exercise of any of your right against our constituent to enforce or forbear to enforce or any other indulgence or facility extended to our constituent would not release our liability under this guarantee, and that your right against us shall remain in full force and effect, notwithstanding any arrangement that may be entered between you and our constituent.

Notwithstanding anything contained herein

- i. Our liability under this guarantee shall not exceed Rs.....
(Rupees.....only).
- ii. This guarantee shall be valid up to and;
- iii. We are liable to pay the guaranteed amount or any part thereof under this guarantee only and only if you serve upon us a written claim or demand at on or before (mention period of the guarantee as found under clause ii. above plus claim period).

Dated this day of 2024.

For and on behalf of

BRANCH MANAGER

SEAL

ADDRESS

PLACE

Annexure-J

Manufacturer Authorization Form

[Note: This Format Letter should be on the letterhead of the manufacturing concern/Distributor and should be signed by an Authorized Signatory of the manufacturer.

RFQ No. _____ dated _____

The General Manager
Karnataka Vikas Grameena Bank
Head office IT Division
PB No 111, Belgaum Road
Dharwad - 580008

Dear Sir,

SUB: RFQ 15/2024-25 for Procurement of Tubular batteries under buyback arrangement.

Ref: Your RFQ 15/2024-25 dated 01/03/2025

We _____ who are established and reputed manufacturers of _____ having factories/development facilities at 1) _____ and 2) _____ do hereby authorize M/s _____ (Name and address of the Agent/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer.

We (Manufacturer/Indian Distributor) hereby extend our full guarantee and warranty as per terms and conditions of the tender and the contract for the solution, products/equipment and services offered against this invitation for tender offer by the above firm and will extend technical support for our products for a period of three years from the date of submission of this tender.

Yours faithfully

(Name)

For and on behalf of

M/s-----