



**ಕರ್ನಾಟಕ ವಿಕಾಸ ಗ್ರಾಮೀಣ ಬ್ಯಾಂಕ್**

ಸಿಂಡಿಕೇಟ್ ಬ್ಯಾಂಕ್ ಪ್ರವರ್ತಿಸತ ಸರ್ಕಾರಿ ಸ್ವಾಮಿತ್ವದ ಶೆಡ್ಯೂಲ್ಡ್ ಬ್ಯಾಂಕ್

**Karnataka Vikas Grameena Bank**

Head Office : Dharwad

ಪ್ರಧಾನ ಕಛೇರಿ : ಧಾರವಾಡ.

**INVITATION OF BIDS FOR SUPPLY AND INSTALLATION OF SECURITY EQUIPMENTS (VIZ. SAFES, STRONG ROOM DOORS AND LOCKERS)**

Karnataka Vikas Grameena Bank, Head Office, Dharwad invites Bids from Original Equipment Manufacturers (OEM) for supply and installation of New Security Equipments **Viz. Safes, Strong Room Doors and Safe Deposit Locker Cabinets/Safe Deposit Lockers (SDLC/SDL)** at Branches and Offices of our Bank.

Following is the Brief Description of requirements,

Sl.No	Description	Qty
1	BIS-SAFE TRTL	5
2	SAFE DEPOSIT LOCKERS	20
3	STRONG ROOM DOORS	25

The Proposal/Bid being submitted would be binding on the Vendor. As such it is necessary that authorized personnel of the firm or organization sign the Bid. The designated personnel should be authorized by a senior official of the organization having authority to do so. The proposal must be accompanied with an undertaking letter duly signed by the designated personnel submitting a Bid commitment. The letter should also indicate the complete name and designation of the designated personnel. Necessary resolutions/authority/ Power of Attorney available shall be enclosed. In case the principal vendors authorise their business partners or authorised distributors to bid on their behalf, a separate authorisation letter, with a commitment to fulfill the terms should be submitted. It is mandatory that such of those business partners/authorized distributors should have service support centers in nine districts as mentioned in Terms and Conditions letter.

The details required as per Annexures shall also be enclosed with out fail. The Bank may reject any proposal not containing all the requirements called for in various Annexure. Technical/Commercial Bids must contain required/relevant information on all the items including optional items, if any without fail.

The last date for submitting the proposals is **26.06.2020 by 16.00 hours** at this office. Any proposal received after the due date and time will not be considered. Both Price and Non-Price bids complete in all aspects should be submitted to The General Manager, Karnataka Vikas Grameena Bank, Head Office, Belgaum Road, DHARWAD-580 008 within the above stipulated date.

**GENERAL MANAGER**



**ಕರ್ನಾಟಕ ವಿಕಾಸ ಗ್ರಾಮೀಣ ಬ್ಯಾಂಕ್**

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**Karnataka Vikas Grameena Bank**

Head Office : Dharwad

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**TENDER FOR BIS SAFES (TRTL), SAFE DEPOSIT LOCKERS & STRONG ROOM DOORS**

**(A) General terms and conditions**

1. The sealed tenders super scribing the name of the work should be submitted the following before due date & Time.

**The Chairman,**  
Karnataka Vikas Grameena Bank,  
Head Office,  
Belgaum Road,  
DHARWAD-580008

2. The Bid shall be in Two Parts – shall have two separate sealed envelopes super scribed AS:
  - **PART-1: SEALED TECHNICAL BID:** Shall comprise of all Documents as mentioned in the Technical Parameters, Qualifying criteria, Compliance statement, Catalogs, Covering Letter and Undertakings in Bidders/OEMs letterhead, all supporting documents, Tender fees and EMD in original.
  - **PART-2: SEALED PRICE BID:** Shall comprise of ONLY Price Bid in a SEPARATE SEALED ENVELOPE
3. If the Bidder does not follow the above, or puts price in the PART-1: SEALED TECHNICAL BID Envelope, the bid will be out rightly rejected even if the bidder is qualified technically.
  - Envelope No.1 will be opened on the same date of submission of Tender or on the date decided by the Purchasing committee & Envelope No.2 of only technically qualified bidders will be opened thereafter as per standard practice /norms of the Bank.
  - **The Bank does not bind itself to accept the lowest tender or any tender and reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.**
  - The Bank reserves the right to cancel or postpone the tenders at any stage without assigning any reason thereof.
4. After technical evaluation, commercial bids of technically responsive vendors will be opened.
5. The **Safes (BIS), Safe Deposit Lockers, Strong Room Doors** are required for our branches spread over across Nine districts in Karnataka Viz. **Bagalkot, Belgaum, Bijapur, Dakshina Kannada, Uttar Kannada, Dharwad, Gadag , Haveri and Udupi.**
6. The supplier can quote for site delivery of **633 Branches** coming under **10 ROs** in aforesaid nine districts as per the terms of the tender for period of one year from the date of agreement..

7. The Bank will initially purchase few Safes and looking to the performance further orders will be placed.
8. The Bank reserves the right to increase or decrease the number of **Safes (BIS), Safe Deposit Lockers, Strong Room Doors** to be purchased for various locations entirely at its own discretion and / or place orders for supply in phased manner.
9. The price quoted should be inclusive GST, freight, delivery expenses etc.
10. Delivery should be within **two weeks** from the date of receipt of purchase order. Delivery at different locations has to be organized by vendors only, irrespective of Road permit / Local levies etc.
11. The Bank reserves the right to cancel orders for non compliance of delivery and installation schedule.
12. Tender Documents shall be duly submitted by also enclosing Tender fees of Rs.8000/-.
13. Tender shall be accompanied by Earnest Money Deposit(EMD) of Rs.2,00,000/- (Rupees Two Lakh Only) in the form of Demand Draft in favor of **Karnataka Vikas Grameena Bank** payable at **Dharwad**. **Tenders without Earnest Money shall be summarily rejected.**
14. Service support should be available on all working days of the Bank. The response time should be within **24 hours to 48 hours**.
15. **The rates quoted shall be valid for 1 (one) year from the date of agreement.** The details of the branches to be supplied within 9 districts will be informed as and when required in due course.
16. The Bank reserves the right to shift the **Safes (BIS), Safe Deposit Lockers, Strong Room Doors** to any of its branches/offices within its operational area as per the requirement of the Bank at any point of time. The supplier is bound to deliver **Safes (BIS), Safe Deposit Lockers, Strong Room Doors** at any of the locations on the agreed terms and conditions.
17. Technical details must be completely filled up. Corrections or alterations, if any should be authenticated. Every page of the submitted tender must have company seal & signed by the authorized person.
18. The Bank reserves the right to change / modify any of the terms mentioned above and to reject any or all of the bids received, without assigning any reasons. All such bids in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected. Bank also reserves the right to distribute the orders among the suppliers short listed after opening of technical and commercial bid by looking in to the aspects of service feasibility vis-a-vis the center where the **Safes (BIS), Safe Deposit Lockers, Strong Room Doors** is required as also the features of the **Safes (BIS), Safe Deposit Lockers, Strong Room Doors** with respect to the requirement of the branch / office where it is to be installed.
19. The Successful Bidder shall indemnify protect and save KVG Bank against all claims/losses, costs, damages, expenses, action suits and other proceeding resulting from infringement of any patent, trademarks, copyrights etc or such other statutory infringements in respect of all **Safes (BIS), Safe Deposit Lockers, Strong Room Doors** supplied to the Bank.
20. These terms and conditions should be executed by the agency on Rs.200/- non –judicial stamp paper before executing the work order. An Affidavit to this effect is to be enclosed along with Technical Bid.
21. In case of an authorized dealer of Original Equipment Manufacturer (O.E.M) participating in this tender, the Original equipment Manufacturer's authorization letter, duly signed & stamped should be attached.
22. The successful Bidder should display the samples of Tendered items at their own cost for confirmation of the quality and brand.

## **(B)PRE QUALIFICATION CRITERIA**

Prospective Bidders should qualify technically as per Pre Qualification Criteria (PQC) and Annexure I.

1. The Bidder should have valid BIS Licenses for all the product/equipment (license is being issued by BIS) which they intent to supply.
2. The Manufacturers must be original Equipment Manufacturers (OEM) with their in house Lock Manufacturing facility. Manufacturing license issued by competent authority to be submitted as proof thereof.
3. The Manufacturers should have registered company/firm with authentic PAN, GST, distinguished registration numbers allotted by competent authorities.
4. The Company/Vendor shall have ISO-9000/9001 and ISO 14001 series certifications for manufacturing process. The product/equipment should be quality products and should have Bureau of Indian Standards Certification (BIS).
5. The applicant should not have any objection to bank inspecting their manufacturing / R&D other infrastructure or any office to verify documentary/other claims as per application process. Bank may also hold inquiries from past/existing clients of the applicant.
6. The company/vendor shall not have been blacklisted by any PSU Bank nor should their name be figured in the IBA caution list.
7. The Bidder should have been in the business of manufacturing, supply and installation of Security equipments viz. TRTL Safes, TRTL Strong room doors, Safe deposit locker cabinets etc, for at least 5 years as on 31<sup>st</sup> march 2020.
8. Spares for the product offered should be available for at least 10 years.
9. The Security Equipments viz. Safes and Strong Room Doors shall be painted inside and outside with an Anti Corrosive Primer followed by two undercoats of Paints and finally painted with quick drying paint, with minimum 300 hours of Salt Spray Resistance.
10. Supplier shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc., covered by the offer. The supplier must warrant all equipment, accessories, spare parts etc., against any manufacturing defects during the warranty period.
11. No tender will be received after the expiry of the time notified for receiving tenders under any circumstances whatsoever.
12. The bank reserves the right to reject any or all tender received without assigning any reasons thereof.
13. Manufacturers should be having Purchase Order issued by at least 3 scheduled commercial banks for supply of security equipment such as Safes, lockers and strong room doors.
14. Applicant must agree to random testing of their products supplied to the Bank at their own cost at the "Test House" approved by BIS. During testing, if the quality of the equipments supplied is found to be unsatisfactory, Bank will blacklist those manufacturers and may inform IBA accordingly. All costs of testing including transportation and other expenses shall be borne by the manufacturer. An undertaking to this effect should submitted along with application.(Frequency of testing shall be 1 in 100 pieces).
15. The subject tender is submission of bid for prequalification cum technical bid. The committee formed by the Bank will evaluate the offer submitted which may include

visit to the manufacturing facility. The Committee will look into various parameters and thereafter pre-qualify eligible agencies that are fulfilling eligibility criteria mentioned in the **Notice Inviting Tender**. **The approval of contract would be the L1 price offered for individual product. Thus it is likely that there will be more than one agency getting selected for supplying the item in which they have quoted L1 price.**

16. The manufacturers should have supplied similar Security Equipment preferably to Govt. Departments, Public Sector Banks / Private Sector Bank / Co-operative Banks. Year wise details of such equipment supplied in the past 5 years should be furnished.
17. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful Bidders. Earnest money paid by the successful contractor will be retained by the Bank till completion of contract period.
18. Earnest money paid by contractor shall be forfeited by the Bank if bidder fails to undertake the work after he is communicated about acceptance of his rates.
19. The manufacturers should submit copies of audited balance sheets and IT Returns for the past 3 years, for the perusal of Bank.
20. The prospective Bidders participating in the Bid should be in profit for the past two years.
21. The Average Turnover of the Firm for the past two years should be Rs.1.5 Crore, Relevant documents in support of turnover shall be submitted.
22. All Relevant Documents in support of Eligibility Criteria, Terms and Conditions of the RFP shall be submitted as Proof Document; the bidder not furnishing the said documents along with the Technical Bid shall be disqualified.
23. The bidder should have at least one office/authorized dealer in the area of operation, where Bank's branches are situated. Attach list of offices/authorized dealers with address along with landline numbers and email address as per prescribed format in Annexure III.

**(C)PAYMENT TERMS:**

1. 100% of the invoice amount after supply and subject to compliance of the following,
  - Satisfactory delivery of the SAFES AND SAFE DEPOSIT LOCKERS etc. as per the parameters committed in the technical bid/ general terms and conditions, at all the locations.
  - Production of relevant documents in original for delivery, and acknowledgement from the branches.
  - Providing proper service supports at all the locations such as to attending to repair/replacement of spares, attending to complaints within the stipulated time frame.



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**Karnataka Vikas Grameena Bank**

Head Office : Dharwad

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**ANNEXURE-I**  
**PROFORMA-TECHNICAL BID**

Sl.No.	Parameters	Compliance by the vendors
1	a) Name of the Applicant/Organization/Company with complete Address/phone No b) Address of Registered Office	
2	Year of establishment:	
3	Type of Organization (Whether Sole Proprietorship, Partnership, Private Ltd or Ltd.co. etc. (Enclose certified copies of Documents as evidence)	
4	Details of registration- Whether Partnership, Company or Firm, Name of Registering Authority date and Registration Number. Enclose Certified copies of Documents as evidence.	
5	a) No. of years of experience in the field and details of work in any other field. b) Whether ISO certified, furnish the details.	
6	Registration of Firm under Shop and Establishment Act 1948	
7	Yearly Turnover of the organization during last 3 years(year wise) Average turnover of last 2 years should not be less than Rs.1.5 Crores and furnish audited balance sheet and Profit and Loss A/c (Audited) for the last 3 years. 2017-2018 2018-2019 2019-2020	
8	GST No.	
9	Pan No.	
10	Audited Statement of Accounts for previous 3 years	
11	Income Tax returns for past 3 years	
12	Affidavit stating that the agency is/has not been black listed by any Central Govt./State Govt/any PSU/Commercial Banks/Regional Rural Banks) in any of your Rate Contract.	
13	Company profile	

**Note:**

- 1) Self attested copy of the above documents (Sl. No.1 to 13) should be attached serial wise. Bank reserves the right to reject the technical bid of any tender if it's found to be not satisfactory without any notice.
- 2) We certify that all the terms and condition of the tender documents are acceptable to us.

Authorized Signatories

(Name and Designation with Seal of the Firm)



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**ANNEXURE II**

Financial Bid for supply Safes, SDL's Strong Room Doors.

- The Basic price per unit quoted shall be inclusive of all the Technical Specifications provided in Technical bid and all taxes, octroi / entry tax, transportation and all miscellaneous expenditures for sight delivery expenses.

SI No	Requirement	Basic Price inclusive of all Tax & delivery expenses in Rs.
<b>A</b>	<b>BIS Certified Cash Safes</b>	
1	BB safe (BIS-550) TRTL 15 x 6	
2	A safe (BIS-550) TRTL 30 x 6	
<b>B</b>	<b>BIS certified-5244 Safe Deposit Lockers</b>	
1	SDL 10 POCKETS	
2	SDL 20 POCKETS	
3	SDL 21 POCKETS	
4	SDL 32 POCKETS	
5	SDL 40 POCKETS	
6	SDL 51 POCKETS	
7	SDL 75 POCKETS	
8	SDL 90 POCKETS	
<b>C</b>	<b>Safe with Safe Deposit Lockers BB class</b>	
1	SDL 36 POCKETS	
2	SDL 46 POCKETS	
3	SDL 56 POCKETS	
<b>D</b>	<b>Safe with Safe Deposit Lockers C class</b>	
1	SDL 36 POCKETS	
2	SDL 46 POCKETS	
3	SDL 56 POCKETS	
<b>E</b>	<b>BIS Certified Strong Room Doors</b>	
1	Strong Room Door IS-11188 TRTL 15 M with Grill gate, Air ventilator & Exhaust fan	
2	Strong Room Door IS-11188 TRTL 30 M with Grill gate, Air ventilator & Exhaust fan	

Place:

Date:

Authorized Signatories  
(Name and Designation with Seal of the Firm)





**(A) FORMAT FOR DECLARING BIDDER'S NETWORK IN THE COUNTRY**

**(Attach list of offices/authorized dealers, state wise, with address along with landline numbers and email address on letterhead. Absence of any of these details or wrong details shall make the tender ineligible)**

**In case there is no presence of the bidder in that city/town/dist. where Bank's Office is situated, the Bidder must have its presence in the neighboring City/Dist./Town with whom Bank can coordinate without inconvenience/delay**

<b>S/ N</b>	<b>Bank's Office / Branch</b>	<b>Situated in City/Town</b>	<b>State / UT</b>	<b>Bidder's Office or Authorized Dealer's Office (Y/N)</b>	<b>Complete Postal Address</b>	<b>Land Line No with STD Code</b>	<b>Fax No with STD Code</b>	<b>Contact person and Cell No.</b>
1								
2								
3								
4								
5								
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7								
8								
9								
10								

**NOTE:-**

- a) The Bidder must be either an OEM empanelled in the Bank to supply the aforementioned product(s) or an Authorized dealer of that empanelled OEM.
- b) The Bidder must necessary comply to each and every Qualifying criteria with all relevant supporting documentary proof.
- c) Absence of any of these details / lack of proof or lack of sufficient documents to substantiate any of the qualifying criteria shall make the tender / quote ineligible for further consideration. During the process of evaluation, if bank finds that there are any wrong details, misrepresentation or false declarations given by the bidder, the bank shall have the right to disqualify and / or black list the firm and take other action as deemed necessary.

